

# Community Association

O F T H E Y E A R

AWARDS 2019

Washington Metropolitan Chapter Community Associations Institute is looking for the communities that best represent common-interest community living, excel in two-way communications with residents, and think of others beyond the community's borders. The Community Association of the Year Award recognizes the communities that best demonstrate excellence in all facets of association operations and governance by following CAI's Best Practices. There are four categories: Very Large (1,000+ units), Large (500-999 units), Medium (150-499 units) and Small (1-149 units). Winners of WMCCAI's Community Association of the Year Contest are not eligible to compete in the contest in the following year; however you may apply for the Communicator of the Year and/or Charitable Community of the Year awards. The Community Association of the Year Award application focuses on the essentials of community association management and volunteer leadership. The statements are designed to determine how well your community incorporates Best Practices into its operations.

**Applications are due Tuesday, October 1, 2019.** There will be not be any extensions to the deadline. Please visit [www.caidc.org/resources/community](http://www.caidc.org/resources/community) to find the links to the online submission forms for each award application. If you have any questions regarding the instructions, e-mail [outreach@caidc.org](mailto:outreach@caidc.org), or call (703) 750-3644.

To apply for Community Association of the Year, please visit <https://wmccai.formstack.com/forms/2019cayawards>.

## Special Recognition Awards

In addition to the Community Association of the Year, WMCCAI may also recognize communities with the title of Communicator of the Year and/or Charitable Community of the Year as described below. Additional information is required for participation in these contests as described below. Communities are encouraged to participate in all three contests!

### COMMUNICATOR OF THE YEAR AWARD

The Communicator of the Year Award shall recognize the community association in the Washington metro area that best demonstrates commitment to CAI's best practices in both educating and informing association members through accurate and relevant information, and receiving member feedback in accordance with guidelines and principles as set forth by CAI GAP Report on Communications.

Complete Communicator of the Year Application  
([https://wmccai.formstack.com/forms/2019cayawards\\_communicator](https://wmccai.formstack.com/forms/2019cayawards_communicator))

\* Section will include...Part I - Questionnaire + Part II - 500-Word Essay + Part III - Submittals

### CHARITABLE COMMUNITY OF THE YEAR AWARD

The Charitable Community of the Year Award shall be awarded to the community association that best demonstrates exemplary service to the community outside their own association. Applicants shall be judged for outstanding service to the community in areas of community service and charitable works.

Complete Charitable Community of the Year Application  
([https://wmccai.formstack.com/forms/2019cayawards\\_charitable](https://wmccai.formstack.com/forms/2019cayawards_charitable))

\* Section will include...Part I - 600-Word Essay



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**Before submitting your application, don't forget to do the following:**

- Read the application carefully. Incomplete or incorrectly submitted applications are subject to penalties ranging from loss of points to disqualification.
- Remember to check the box "yes" or "no" for each question, if applicable. Failure to do so will result in loss of point(s).
- Please submit all questions online through our online forms, which can be found at [www.caidc.org/resources/community](http://www.caidc.org/resources/community).
- The homeowner on the application must be a member of CAI and the Washington Metropolitan Chapter CAI.
- The homeowner **member** must write the essay. Essays written by a manager will be disqualified. The essay must include the homeowner's name and member ID.
- The essay must be **submitted online** via the file upload or copy/pasted in the designated area on the online form, (no hand-written essays, please).
- The application must be **submitted no later than October 1, 2019**.

***We encourage communities to submit entries in multiple categories. Please note that a community is only eligible to win an award in one category each year.***

Please contact (703) 750-3644 or [eschell@caidc.org](mailto:eschell@caidc.org) with any questions.